

DEVELOPMENT OF A INTRAVENOUS ACCESS TEAM REFERRAL AND BOOKING FORM INCORPORATING THE NATIONAL SAFETY AND QUALITY HEALTH SERVICE STANDARDS

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Introduction: In order to ensure a streamlined process for PICC insertion from referral to post insertion care, Canberra Hospital Intravenous Access Team developed a customized referral and booking form.

Objectives: To incorporate the National Safety and Quality Health Service Standards into a clinical form to ensure robust and complete patient preparation and documentation.

Methods: The form was designed to give clarity to the patients' journey from initiation of the request to follow up care including:

Notification of patients requiring PICC line insertion

Reason for insertion, including type and length of intended therapy

Assessment and preparation of patient prior to insertion, including falls, pressure injury risk and potential clinical deterioration

Potential risk factors, including any issues with previous CVAD lines

Ensuring education re PICC care is given to patient and carers

Ensuring process is followed regards clinical handover during the patient journey

Obtaining written consent

Documentation of Time out and surgical asepsis

Tip position, length of line external and internal measures, release of the line for use

Post procedure care outlined

Results: The form is well utilised by Canberra Hospital medical and nursing staff, with clear orders for insertion and patient preparation documented.

IVAT nurses are able to assess patients and prioritise the days insertions based on organisational and patient needs.

Procedural care is documented, evidence available that patient has been educated, surgical aseptic technique maintained, PICC line details and tip position are clearly documented.

Conclusion: PICC lines are inserted according to best practice and in line with National Standards.